

Communications Manager

(at the European Rail Supply Industry Association)

Position:

- The ideal candidate for this position is an experienced manager with the ability to handle a number of diverse projects and tasks to support all of the communications, press relations and event management activities of UNIFE.

Location:

- Brussels

Responsibilities:

- Copywriting, editing, proofreading of publications produced by the Association (including: Annual Report, biannual briefing for the EU Presidency, monthly e-newsletter, and all UNIFE-coordinated EU project publications)
- Developing content across all digital channels: UNIFE website, Twitter, LinkedIn
- Designing and coordinating publications produced by the Association
- Coordinating conferences and other events, including preparation and organisation of the event, liaison with organisers and speakers, promotion of the event and event reporting
- Website management

Profile:

- **Native English speaker with strong English writing abilities**
- Work Experience: Minimum 2 years work experience in Communications, Press Relations or Journalism.
- Education: Master's degree or equivalent experience in a related field (Communications, Public Relations, or Journalism)
- Excellent writing and storytelling skills
- Ability to translate complex technical issues into clear and concise messages.
- Digital native personality and profile. Knowledge of online content strategy and creation
- Skilled at planning, organizing, prioritizing and executing simultaneous, deadline-sensitive projects and activities. Proven ability to work well under pressure and adapt quickly to change.

Offer:

- A stimulating position in a diverse and dynamic office environment
- An attractive salary and benefits package in line with the candidate's work experience

Application process:

- CV and motivation letter **in English** to be sent to [Andrei Ciufu](#) as soon as possible.
- No phone inquiries please
- Interviews will take place at UNIFE premises from 2 to 6 July 2018.
- Starting date: July/August 2018

About UNIFE:

Based in Brussels since 1992, UNIFE is the association representing the European rail supply industry at the EU and international level. UNIFE gathers over 90 direct company Members – from numerous SMEs to major industrial champions from all over Europe – active in the design and manufacture of rolling stock (i.e. trains, metros, trams, freight wagons) as well as rail signalling and infrastructure equipment. UNIFE also brings together national rail industry associations from no less than 14 European States. UNIFE Members have an 84% market share in Europe and supply 46% of the worldwide production of rail equipment. For more information, visit www.unife.org or follow [@unife](https://twitter.com/unife) on Twitter.